

College of Arts and Sciences Community Engagement Grant Program

The College of Arts and Sciences has reserved up to \$15,000 to support one or more grants for multi-year Community Engagement activities.

OBJECTIVE: COAS Community Engagement grants are intended to serve as a catalyst for building new collaborations between the College and the Treasure Valley community. The aim is to provide seed funding for new and sustainable activities; the program is not intended to support activities currently underway, or activities of limited duration. However, proposals that build on current programs, while identifying new and expanded opportunities, will be considered. Applicants should develop projects whose continuation does not depend on subsequent funding from this program.

ELIGIBILITY: All faculty (including special lecturers) in all COAS departments are eligible to submit proposals. Proposals may be developed by individual faculty or departments, or by multiple faculty or departments/programs working together. A faculty member should not be involved in the development of more than one proposal.

DETAILS:

- A proposal should describe a three-year project intended to continue after expiration of the grant.
- An individual proposal may request a total of up to \$15,000.
- Proposals are due October 1, 2007. Twelve copies must be submitted to the Office of the Associate Dean. Funding will become available January 1, 2008.
- Recipients will be expected to submit progress reports of 250-500 words by December 15, 2008 and by December 15, 2009, including expenditures. A final project report of approximately 1000 words will be due by January 15, 2011, at which time all grant funds must be expended or returned to the Office of the Dean.

APPLICATION PROCEDURE:

All proposals should include the sections listed below. Proposals will be evaluated by a cross-disciplinary committee and should be written in non-specialist language. A proposal should include signature(s) from the faculty member(s) responsible for carrying out the activities, and from the chair(s) of the department(s) involved in the proposal.

Sections:

1. Cover sheet with the following information:
 - Project Title
 - Principal Project Director (who will be responsible for leading the project and filing reports)
 - List of collaborating faculty involved in the project
 - A 150 word summary of the project, including total funding requested
 - Signature(s) of appropriate Department Chair(s)

2. A project narrative (3-5 pages; single-spaced; 1 inch margins; 12 point font) that
 - describes the project activities
 - describes who in the community would be served
 - emphasizes the ways in which the project will enhance collaboration between COAS and appropriate segments of the Treasure Valley community
 - describes in detail any student involvement
 - presents a timeline for activities during the three year period
 - discusses how the project will be sustained after the end of the grant
 - describes how the project connects to “Charting the Course”

3. A budget, including the source of any additional secured funds that relate to the described project. Funds for which you have applied at the time of this proposal, but which have not been secured, should be listed separately.

4. A budget narrative that clarifies how budgeted funds will be used, and the anticipated dates of expenditure

5. An appendix that includes any letters of support and/or commitments from off-campus entities

EVALUATION:

A cross-disciplinary committee will evaluate proposals on the basis of the following criteria:

- consistency with stated grant program objectives
- connection to “Charting the Course”
- probability that project activities and objectives will be carried out successfully
- indications of sustainability
- quality of off-campus support
- clarity and appropriateness of budget