

**COLLEGE OF ARTS AND SCIENCES  
ARTS AND HUMANITIES RESEARCH GRANTS  
2010-2011**

A block grant from the Office of Sponsored Projects will allow the College of Arts and Sciences to provide \$20,000 of research support to faculty in the departments of Art, English, Modern Languages and Literatures, Music, Philosophy, and Theatre Arts.

**OBJECTIVE:** COAS research grants are intended to provide minimal internal funding in support of faculty research (including both scholarship and creative activity). The program is unlikely to be able to provide full support for any particular research activity, and applicants should seek to combine funding from this program with funds received from other sources: department support, external funding, sabbatical support, and the like. The College hopes that research supported by this program will enhance the competitiveness of faculty as they apply for external funding in the future; the program is not intended to supply on-going funding for the research of any individual.

**ELIGIBLE APPLICANTS:** This program is limited to faculty in Arts and Humanities. All faculty in those areas (including Special Lecturers) are eligible to apply provided that their assigned workloads include research responsibilities. Proposals may be developed individually or by faculty working together. No faculty member should be involved in the development of more than one proposal. A faculty member who receives funding may apply again only after the lapse of two grant rounds.

**ELIGIBLE PROJECTS:** For the purposes of this program Research support is broadly defined. Proposals may request such things as

- buy out funding to lessen the researcher's teaching load
- funds to support travel necessary to the research (trips to archives, for example, or travel necessary for purposes of interviews or to gain familiarity with an area or a culture). Support for travel to attend conferences, give lectures, present papers, or receive awards is *not* eligible for funding
- purchase of equipment necessary for research

**DETAILS:**

- An individual proposal may request up to \$5000.
  
- Proposals are due January 15, 2010. Seven copies must be submitted to the Office of the Associate Dean. Funds will be available July 1, 2010 and must be expended by June 30, 2011. Unused funds will be returned to the Office of the Dean.
  
- A final report (250-300 words) on the use of funds is due to the Office of the Associate Dean by August 15, 2011.

- Any products resulting from funding provided by this program (books, articles, films, recordings, productions, etc.) must credit the support of the Office of Sponsored Projects.

- Any equipment purchased with funds from this program belongs to the faculty member's department.

- Questions about rights and copyright should be directed to the Office of Sponsored Projects.

### **APPLICATION PROCEDURE:**

All proposals should include the sections listed below. Proposals will be evaluated by a cross-disciplinary committee with a designated representative from each eligible department. Proposals should be written in clear, specific, non-specialist language. Applicants should consider asking experienced colleagues who will not be involved in the selection process to review draft proposals. Letters of support are not necessary and should not be included.

#### Sections:

1. Cover sheet with the following information:
  - Project Title
  - Signature(s) of Principal Researcher(s) (responsible for managing budget and submitting final report) and any collaborating faculty
  - Signature(s) of appropriate Department Chair(s)
2. A narrative (1-2 pages; single-spaced; 1 inch margins; 12 point font) that describes the research activities and indicates how they fit into the applicant's long-term research plans. If equipment is being requested, the narrative should clearly indicate where the equipment will be housed, who will install it, who will have access to it, and how it will facilitate research.
3. A budget, including the source(s) of any additional secured funds. Funds for which you have applied but that have not yet been secured should be listed separately. Requests for buy-out of time should use established adjunct pay rates; requests for equipment should indicate how costs were determined; requests for travel funds should use university-approved per diem figures; etc.
4. A *one-page* curriculum vitae, outlining the applicant's relevant recent research experience.
5. A list of all funding (including specific amounts) received by the PI from either COAS or OSP in the past five years. Include previous Arts

and Humanities grants, as well as funds for travel, equipment, course buy-outs, or anything else funded by COAS or OSP.

**EVALUATION:**

A cross-disciplinary committee of faculty in Arts and Humanities will evaluate proposals on the basis of the following criteria:

- clarity of proposal and budget
- likelihood that funding will significantly impact the research
- probability that the research will be carried out successfully
- plans to secure future external funding